

Application for accreditation

Student registration number _____ (FAU student registration number)
Last name, first name _____
Birth name/date of birth/place of birth: _____ / _____ / _____
Address Street _____
Post code, town/city _____
Phone _____
E-mail _____

To the
Examinations Office of the University of Erlangen-Nürnberg
Faculty of Humanities, Social Sciences, and Theology
Halbmondstraße 6
91054 Erlangen

Type of degree:

Bachelor of Arts/Master of Arts (please underline as applicable)

Subject: _____ (please note: if you are studying a two subject Bachelor's degree programme you must submit a separate application for accreditation for each subject)

Bachelor of Science/Master of Science (psychology only)

I request that previous qualifications, course achievements and examination achievements are accredited for the FAU degree programme specified above:

- confirmation of examinations completed at previous higher education institution (German translations required for documents from foreign higher education institutions)
- module descriptions (and/or additional/other documents if applicable) for the modules/achievements for which accreditation is requested
- if grades from foreign higher education institutions must be converted: documentation indicating the best possible grade and the minimum grade required to pass in the grading system used (either specified on the certificate or in a separate confirmation from the higher education institution)

The course and examination achievements were completed at _____
in the degree programme _____

(Please specify the higher education institution (e.g. university) and degree programme in which the achievements were completed here.)

I confirm that I have not failed the Grundlagen- und Orientierungsprüfung (GOP) in the same subject or in an equivalent subject in a teaching degree programme (Lehramt) for Gymnasium, the Bachelor's examination, the Master's examination, the Diplom examination, or the First State Examination in Teaching (Lehramt) in an equivalent subject or the Diplom or Master's examination in a similar degree programme at the final attempt at another higher education institution.

I consent to my previous higher education institution passing on personal data and data on examinations.

With my signature I declare that all the information that I have provided is correct.

Place, date _____

Signature: _____

To be filled in by the student (please use one line per examination)		To be filled in by the Examinations Office:												
Previous study:		Accredited as:			ECTS	Ac-credited (grade)	Not ac-credited*	Accreditation of achievements completed abroad						Vocational qualification ₆
Name of completed achievement:	Grade	Name of FAU achievement to be accredited:	Mein campus examination no.	Mobility programme ₁				Type of stay ²	Start date ³	End date ³	Months ⁴	Country ⁵		

1 EU programme or international/national programme or no programme (= self-organised) (please specify)

2 Study or internship or project work or language course or summer school or field trip/study trip or other study-related stay (please specify)

3 Start and end of stay

4 Length of stay in months

5 Country in which you stayed

6. Is the qualification that is to be accredited a vocational qualification? If so, please enter 'yes'.

It is recommended that ... subject semesters are accredited.	Date/signature/stamp Accreditation officer
--	---

Statement/Decision of the department examination officer (not applicable for psychology): <input type="checkbox"/> Approved <input type="checkbox"/> Rejected If rejected, please provide reasons on a separate sheet.	Date/signature/stamp Examinations officer
---	--

*) If accreditation is not granted a written explanation of the reasons must be provided on a separate sheet. For more information please refer to the guidelines on accreditation of course and examination achievements at FAU (<https://www.uni-erlangen.de/einrichtungen/QM-Recht/rechtsangelegenheiten>).